

Pinckney Neighborhood Boundaries & Demographics

The area bounded by Sixth Street on the south, West Interchange Road of the Turnpike on the west, the Kansas Turnpike and the Kansas River on the north and Massachusetts Street on the east

Approximately 1,800 households/businesses and 3,100 residents

Economic statistics: 60% of residents (1,830) have a low to moderate income
greater than 50% of households are renter-occupied

Pinckney Neighborhood Association (PNA) – Quick Overview

PNA Bylaws – last updated in 2005

The purpose of the Pinckney Neighborhood Association shall be:

- to promote understanding with the City of Lawrence
- to improve property, living conditions, and communication within the Pinckney Neighborhood
- to promote good public relations with the businesses within the neighborhood

Social / Neighborhood Building Activities of PNA for past several years

- Neighborhood picnic – typically Spring or early Summer
- Trunk-or-Treat – last Sunday before Halloween
- Walk Pinckney – attempt to reach out to all residents

Communications

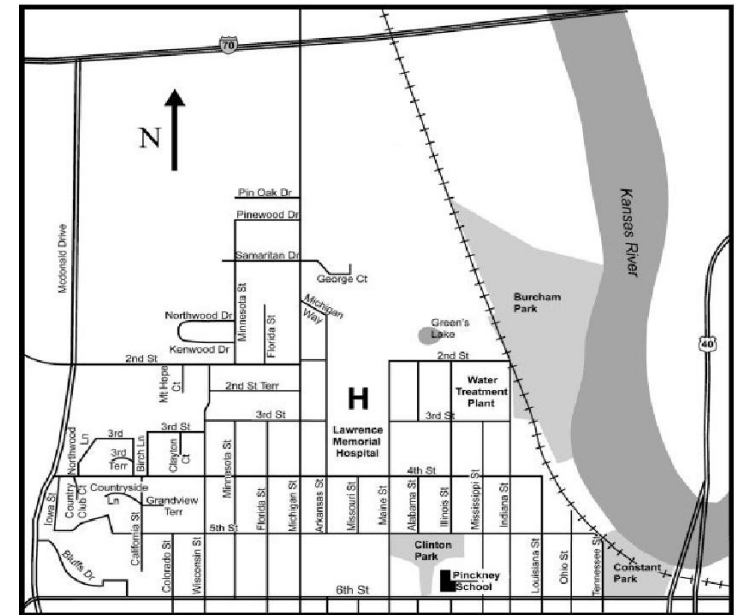
- Newsletters and postcards – typically 3 to 5 per year
- Facebook & Instagram
- Email using MailChimp – typically every other week
- Website
- Event-specific signage
- PNA meetings (in person or Zoom) – monthly (except December) on 3rd Saturday @ 10am (must have at least 1 meeting per year)

Expenses and Funding Sources – Community Development Block Grant (CDBG) and Voluntary Dues/Donations

- Communications (mailings, website, Zoom & signage) – CDBG and Donations (~ \$3,000/yr)
- Communications Coordinator – CDBG and Donations (9 to 20 hrs per month @ \$15/hr = \$1,620 to \$3,600/yr)
- Events – Donations

Recent Issues of Concern to the Neighborhood

- Camp Woody – temporary homeless shelter
- Renaming the neighborhood
- LMH expansions / parking lots
- Speed limits protective of children/residents & neighborhood walkability
- Mental Health Crisis Center campus
- Development/redevelopment consistent with neighborhood needs & affordable housing
- Social service projects, such as food drives, park cleanups, Pinckney Elementary School pantry



PNA Officers – Executive Board and Current Terms

President. Feb 2021 – Feb 2023 (open for remaining term)

The President shall preside at all meetings of the Association and of the Executive Board. He/She may be ex-officio, a member of all committees except the Nominating Committee. The President shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Executive Board.

Vice-President Feb 2020 – Feb 2022 (open for remaining term)

The Vice-President, in the event of the absence, resignation, disability, or death of the President, shall possess all the powers and perform all the duties of that office. He/She shall perform such other duties as may be designated by the Executive Board.

Secretary Feb 2020 – Feb 2022 (open for remaining term)

The Secretary shall keep minutes and record all votes of all meetings of the Association and the Executive Board. The Secretary shall notify all officers of their election. He/She shall sign, with the President, all contracts and other instruments when so authorized by the Board and shall perform such other functions as may be incident to that office.

Treasurer Feb 2021 – Feb 2023 (filled)

The Treasurer shall collect and receive all monies due. He/She shall be the custodian of these monies, shall deposit them in a bank designated by the Executive Board, and shall disburse the same only upon order of the Board. All checks must be signed by the Treasurer and approved by the Executive Board. He/She shall present statements to the Executive Board at their regular meetings and to the general membership quarterly and at the Annual Meeting. The books of the Treasurer shall be audited annually prior to the annual meeting.

Typical Responsibilities/Meetings for Executive Board

President

- Leads PNA meetings, including drafting agenda
- Contact person for external communications
- Participates in PNA committees/workgroups by choice
- Prepares quarterly reports of PNA activities – required for CDBG
- Leads CDBG annual grant application
- Attends city or other meetings, as needed, to represent PNA

Vice President

- Leads PNA meetings in President's absence
- Back-up contact person for external communications
- Participates in PNA committees/workgroups by choice
- Assists in preparing CDBG annual grant application
- Attends city or other meetings, as needed, to represent PNA

Secretary

- Prepares minutes/outcomes of PNA meetings
- Participates in PNA committees by choice
- Assists, as needed, in preparing CDBG annual grant application
- Attends city or other meetings, as needed, to represent PNA

Treasurer

- Responsible for tracking and reporting financial transactions and balances for PNA
- Pays approved PNA expenses and submits CDBG reimbursement requests
- Participates in PNA committees/workgroups by choice
- Prepares financial information for CDBG annual grant application
- Attends city or other meetings, as needed, to represent PNA

Communications Coordinator – contract employee

- Provides support for PNA communications activities, including website, Facebook, Instagram, email news blast, Zoom meetings, newsletters and postcards
- Provides support to Executive Board members, as needed
- Participates in PNA committees/workgroups by choice
- Attends city or other meetings, as needed, to represent PNA

External meetings that one of the PNA Executive Board members should attend

- Lawrence Association of Neighborhoods – monthly on 3rd Wed – 7pm to 9pm
- Pinckney Elementary School Site Council – varies – approximately 4 to 6 times per year